

Groomer - Job Description

ESSENTIAL DUTIES AND PRIMARY JOB PURPOSE *includes the following. Other duties may be assigned.*

Juneau Animal Rescue is currently seeking an experienced Full-Time Pet Groomer. Qualified applicants will be experienced with grooming standards for all breeds, have excellent customer service skills, and be able to manage the JAR grooming salon, order products, schedule clients and be able to work independently. Job duties include nail trims, bathing, brushing, blow drying, shaving and trimming dogs, cats and small animals. The JAR Groomer will be responsible for maintaining a safe and sanitary grooming area and providing humane handling and care for all grooming animals.

The applicant should be able to easily and repeatedly stand for long periods of time, bend over and lift up to 50 lbs. Applicants must be reliable, compassionate, and willing to learn and follow JAR specific protocols for cleaning, sanitation, animal handling, and maintaining confidentiality. Other duties may be assigned. The Groomer reports directly to the Kennel Supervisor.

Paid time off and medical benefits available to full-time employees after 90 day probationary period, 401K available after one year. Pay D.O.E. Interested applicants should submit a resume to Juneau Animal Rescue; including training, certifications, work history, and three professional references with contact information. Client references would also be beneficial. A portfolio showing prior grooms will be required during the interview process.

TASKS & MAJOR RESPONSIBILITIES

- Trim nails, bathe, brush, blow-dry, shave and trim dogs, cats, and small animals.
- Greet customers warmly and discuss grooming needs and wants with each customer individually.
- Deal directly, promptly and courteously with customers by telephone, electronically or in person.
- Obtain and document pertinent information such as name, address, and animal's grooming history.
- Ensures rabies vaccinations are current prior to grooming animals.
- Handle and resolve any customer complaints with patience and courtesy.
- Communicate and coordinate with internal departments for shelter animal needs.
- Manage grooming salon, keeping facility safe, stocked, clean, and orderly.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty and task satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

- High school diploma, general education degree or equivalent.
- At least one year of experience professionally grooming pets.
- Experienced with grooming standards for all breeds.
- Strong verbal communication skills.
- Demonstrated self-initiative and ability to work alone.
- Strong animal handling skills.
- Capacity to learn and adhere to JAR procedures and perform the skills of safe animal handling per JAR protocols.
- Capable of complete tasks like standing, stooping, bending, and lifting up to 50 lbs. easily and repeatedly.
- Ability to work with varied animal species.
- Additional duties may include resolving customer complaints, and other duties as assigned.
- Reliable transportation and an ability to work Monday-Saturday, depending on schedule.

EMPLOYMENT DISCLAIMER: *This job description is not a contract - management reserves the right to change its contents at any time. This organization complies with the guidelines set forth in the Americans with Disabilities Act of 1990 and does not discriminate on the basis of Employment disclaimer – this job position is not a contract. Management reserves the right to change the contents at any time. This organization complies with the guidelines set forth in the Americans with Disabilities Act of 1990 and does not discriminate on the basis of sex, race, color, age, national origin, religion, disability, genetic information, marital status, sexual orientation, gender identity, citizenship, pregnancy or veteran status, or any other status protected by applicable law. This organization is an Equal Opportunity Employer.*

Please submit resumes to Executive Director Samantha Blankenship
at samantha@akjar.org or in person at JAR.